



Membership Policy

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CHEERLEADING ASSOCIATION SINGAPORE

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INTRODUCTION

As the National Sports Association for the sport of Cheerleading “Cheer”, Cheerleading Association Singapore “CAS” strives to serve the interests of all our members in the various membership categories.

This document outlines the membership policy that has been adopted by CAS.

MEMBERSHIP CATEGORIES

There are ten (10) CAS membership categories, of which five (5) are organisation type membership and six (6) are individual type membership.

Membership for all categories is on an annual subscription, based on the start of the first day and ends on the last day of the same calendar year.

The membership fees shall be reviewed by the Executive Committee from time to time.

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ORGANISATION TYPE MEMBERSHIP

MEMBERSHIP CATEGORY	ANNUAL MEMBERSHIP FEE	
	First Time Application	Renewal
ORGANISATION MEMBERSHIP		
Full Club Membership (FCM) Entity with UEN No. with min. 90 CAS Competitive Athlete Members + 6 Technical Coach Member	SGD1,000.00* Per Add. Club: SGD150.00	SGD800.00* Per Add. Club: SGD120.00
Club Membership (CCM) Entity with UEN No. with min. 60 CAS Competitive Athlete Members + 2 Technical Coach Member	SGD500.00* Per Add. Club: SGD150.00	SGD400.00* Per Add. Club: SGD120.00
Associate Club Membership (ACM) Entity with UEN No. with min. CAS 10 Athlete Members + 1 Technical Coach Member	SGD250.00* Per Add. Club: SGD125.00	SGD200.00* Per Add. Club: SGD100.00
Recreational Club Membership (RCM) Entities who are emergent clubs/interest groups not eligible for other club membership	SGD150.00	SGD110.00
Associate Membership (ASM) Non-club entities who are involved in activities closely related to Cheer	SGD125.00	SGD100.00

*Inclusive of registration of a single affiliated club

The following table illustrates the membership available to cheer clubs arranged in tiers according to the level of entry requirements with Tier 1 being the membership with the highest entry requirements.

MEMBERSHIP CATEGORY	CLUB MEMBERSHIP TIER
Full Club Membership (FCM)	Tier 1
Club Membership (CCM)	Tier 2
Associate Club Membership (ACM)	Tier 3
Recreational Club Membership (RCM)	Tier 4



INDIVIDUAL TYPE MEMBERSHIP

MEMBERSHIP CATEGORY	ANNUAL MEMBERSHIP FEE	
	First Time Application	Renewal
INDIVIDUAL MEMBERSHIP		
Technical Membership (TEM) Coaches and Judges	SGD50.00	SGD40.00
Individual Associate Membership (IAM) Supporters and well-wishers of CAS as well as Cheer enthusiasts.	SGD15.00	SGD12.00
Honorary Membership (HNM) Awarded to individuals who have made significant contributions to CAS and towards Cheer.	Free	Free
ATHLETE MEMBERSHIP		
Competitive Athlete Membership (CAM) Competitive athletes partaking in cheerleading with CAS affiliated club members and participates in CAS Competitions and events.	SGD25.00	SGD20.00
Recreational Athlete Membership (RAM) Recreational athletes partaking in cheerleading with CAS affiliated club members and participates in CAS events.	SGD15.00	SGD12.00

DUAL MEMBERSHIP

Members are not allowed to hold dual individual membership except for Athlete and Technical membership. An individual may hold both an Athlete and Technical Membership if individual qualifies for the membership requirements to enjoy the different benefits the two membership categories offer.



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1. FULL CLUB MEMBERSHIP (FCM)

- 1.1 Any society or association registered in Singapore with the Registry of Societies (ROS) under the Societies Act (Cap 311) to corporate or business entities registered with the Accounting and Corporate Regulatory Authority (ACRA), and recognised as cheerleading club, that are willing to observe the rules and regulations of CAS as the governing body for the sport of Cheer in Singapore.
- 1.2 Full Club Members must be actively engaged in Cheer, and delivering the sport to schools and to the general public, and have on-going cheer training or development programmes with a minimum of:
 - 1.2.1 Ninety (90) members who are registered Competitive Athlete Members with CAS, and are not members of another Full Club, Club, Associate Club, or Recreational Club.
 - 1.2.2 Six (6) coaches are current CAS Technical Member in good standing.
- 1.3 For the avoidance of doubt, if any Full Club Member fails to meet the requirements in article 1.2.1 and 1.2.2, the Full Club Member shall instead become a club member of an appropriate lower requirement tier for the remainder of the subscription year until the qualification is met. There shall be no refund for the differential membership fees for the subscription year.
- 1.4 Full Club Members may register more than one affiliated club teams, with additional club teams (after the first club) subjected to additional membership fees.
 - 1.4.1 The CAS registered Competitive Athlete members and CAS Technical Member registered under each affiliated club teams will count towards the Full Club Member's minimum CAS members requirement.
 - 1.4.2 Registered affiliated club teams under the Full Club Member do not count as separate Full Club Members but constitute as members of the Full Club Member.
- 1.5 Full Club Members are required to maintain an ongoing member registry.

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- 1.6 Full Club Members have the right to attend, speak and vote at General Meetings, subject to the following conditions:
 - 1.6.1 Fully paid member with no arrears or other dues with CAS.
 - 1.6.2 Have been a Full Club Member for at least 12 months prior to the General Meeting.
 - 1.6.3 Full Club Members shall have registered at least 72 or more participants in CAS National Cheerleading Championship (CASNCC) in the last 18 months prior to the General Meeting.
- 1.7 Full Club Members shall be entitled to appoint a representative who shall have the right to exercise one (1) vote at General Meetings.

2. CLUB MEMBERSHIP (CCM)

- 2.1 Any society or association registered in Singapore with the Registry of Societies (ROS) under the Societies Act (Cap 311) to corporate or business entities registered with the Accounting and Corporate Regulatory Authority (ACRA), and recognised as cheerleading club, that are willing to observe the rules and regulations of CAS as the governing body for the sport of Cheer in Singapore.
- 2.2 Club Members must be actively engaged in Cheer, and delivering the sport to schools and to the general public, and have on-going cheer training or development programmes with a minimum of:
 - 2.2.1 Sixty (60) members who are registered Competitive Athlete Members with CAS, and are not members of another Full Club, Club, Associate Club, or Recreational Club, but have less than ninety (90) Competitive Athlete Members with CAS.
 - 2.2.2 Two (2) coaches who are current CAS Technical Member in good standing.
- 2.3 For the avoidance of doubt, if any Club Member fails to meet the requirements in article 2.2.1 and 2.2.2, the Club Member shall instead become a club member of an appropriate lower requirement tier for the remainder of the subscription year until the qualification is met. There shall be no refund for the differential membership fees for the subscription year.



- 2.4 Club Members may register more one affiliated club teams, with additional club teams (after the first club) subjected to additional membership fees.
 - 2.4.1 The CAS registered Competitive Athlete members and CAS Technical Member registered under each affiliated club teams will count towards the Club Member's minimum CAS members requirement.
 - 2.4.2 Registered affiliated club teams under the Club Member do not count as separate Club Members but constitute as members of the Club Member.
- 2.5 Club Members are required to maintain an ongoing member registry.
- 2.6 Club Members shall have no voting rights at General Meetings, but may attend general meetings as observers, without any speaking rights, subject to the member not having any subscription fee arrears as of the date of the General Meeting.

3. ASSOCIATE CLUB MEMBERSHIP (ACM)

- 3.1 Any society or association registered in Singapore with the Registry of Societies (ROS) under the Societies Act (Cap 311) to corporate or business entities registered with the Acc Any society or association registered in Singapore with the Registry of Societies (ROS) under the Societies Act (Cap 311) to corporate or business entities registered with the Accounting and Corporate Regulatory Authority (ACRA), and recognised as cheerleading club, that are willing to observe the rules and regulations of CAS as the governing body for the sport of Cheer in Singapore.
- 3.2 Associate Club Members must be actively engaged in Cheer, and delivering the sport to schools and to the general public, and have on-going cheer training or development programmes with a minimum of:
 - 3.2.1 Ten (10) members who are registered Athlete Members (Competitive or Recreational) with CAS, and are not members of another Full Club, Club, Associate Club, or Recreational Club, but have less than sixty (60) Athlete Members with CAS.
 - 3.2.2 One (1) coach who is a current CAS Technical Member in good standing.



- 3.3 For the avoidance of doubt, if any Associate Club Member fails to meet the requirements in article 3.2.1 and 3.2.2, the Associate Club Member shall instead become a club member of an appropriate lower requirement tier for the remainder of the subscription year until the qualification is met. There shall be no refund for the differential membership fees for the subscription year.
- 3.4 Associate Club Members may register more than one affiliated club teams, with additional club teams (after the first club) subjected to additional membership fees.
- 3.4.1 The CAS registered Athlete members and CAS Technical Member registered under each affiliated club teams will count towards the Associate Club Member's minimum CAS members requirement.
- 3.4.2 Registered affiliated club teams under the Associate Club Member do not count as separate Associate Club Members but constitute as members of the Associate Club Member.
- 3.5 Associate Club Members are required to maintain an ongoing member registry.
- 3.6 Associate Club Members shall have no voting rights at General Meetings, but may attend general meetings as observers, without any speaking rights, subject to the member not having any subscription fee arrears as of the date of the General Meeting.

4. RECREATIONAL CLUB MEMBERSHIP (RCM)

- 4.1 Any entity recognised as cheerleading club, that are willing to observe the rules and regulations of CAS as the governing body for the sport of Cheer in Singapore.
- 4.2 Recreation Club Members must be actively engaged in Cheer and delivering the sport to schools and to the general public and have on-going cheer training or development programmes with a minimum of one (1) coach who is a current CAS Technical Member in good standing.
- 4.3 Recreation Club Members may register only one affiliated club team under their ambit.
- 4.4 Recreation Club Members shall have no voting rights at General Meetings, but may attend general meetings as observers, without any speaking rights, subject to the member not having any subscription fee arrears as of the date of the General Meeting.



5. ASSOCIATE MEMBERSHIP (ASM)

- 5.1 Associate Membership is open to non-club entities who are involved in activities closely related to Cheer and are willing to observe the rules and regulations of CAS as the governing body for the sport of Cheer in Singapore.
- 5.2 Associate Members shall have no voting rights at General Meetings, but may attend general meetings as observers, without any speaking rights, subject to the member not having any subscription fee arrears as of the date of the General Meeting.

6. TECHNICAL MEMBERSHIP (TEM)

- 6.1 Any coaches and judges who are recognised as holding a coaching and/or judging accreditation issued and/or recognised by CAS and are willing to observe the rules and regulations of CAS as the governing body for the sport of Cheer in Singapore.
- 6.2 Technical Coach Member are required to hold a valid Standard First Aid accreditation.
- 6.3 Technical Coach Members are required to
- 6.4 If a Technical Member's accreditation (including Technical Coach Member's Standard First Aid) expires, the Technical Member shall instead become an Individual Associate Member for the remaining subscription period until the expired accreditation is reobtained. There shall be no refund for the membership fees differential for the subscription year.
- 6.5 Only coaches with Technical Membership may be allowed to hold coaching positions with CAS Full Club, Club, Associate Club or Associate Recreational Club Members and coach teams for participation in competitions organised, sanctioned, and/or supported by CAS.
- 6.6 Only judges with Technical Membership may be allowed to judge at competitions organised, sanctioned, and/or supported by CAS and be recommended by CAS to judge for international competitions.
- 6.7 Technical Members shall have no voting rights at General Meetings, but may attend general meetings as observers, without any speaking rights, subject to the member not having any subscription fee arrears as of the date of the General Meeting.



7. INDIVIDUAL ASSOCIATE MEMBERSHIP (IAM)

- 7.1 Any individuals who are supporters and well-wishers of CAS and Cheer enthusiasts and wished to be affiliated with CAS and are willing to observe the rules and regulations of CAS as the governing body for the sport of Cheer in Singapore.
- 7.2 Individual Associate Members shall have no voting rights at General Meetings, but may attend general meetings as observers, without any speaking rights, subject to the member not having any subscription fee arrears as of the date of the General Meeting.

8. HONORARY MEMBERSHIP (HNM)

- 8.1 Honorary Membership is awarded to individuals who have made a significant and meritorious contribution to CAS or the Cheer community over the years.
- 8.2 Individual may be nominated if s/he has provided Cheer in Singapore with distinguished and meritorious service for not fewer than 10 consecutive years or 15 years of broken service of no more than two breaks, at a national level. Service to Cheer in Singapore may be as an athlete, coach, official, or administrator.
- 8.3 Honorary Members are entitled to all member privileges of Individual Membership and are not required to pay any subscription fees.
- 8.4 Honorary Members shall have no voting rights at General Meetings, but may attend general meetings as observers, without any speaking rights, subject to the member not having any subscription fee arrears as of the date of the General Meeting.

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9. ATHLETE MEMBERSHIP

- 9.1 Any active participants in any Cheer discipline who are registered with a Full Club, Club, Associate Club or Associate Recreational Club Member and are willing to observe the rules and regulations of CAS as the governing body for the sport of Cheer in Singapore.
- 9.2 Athlete Member are required to be sanctioned by CAS when taking part in Cheer competition not organised, supported, or sanctioned by CAS.
- 9.3 Under Athlete Membership, there are two categories:
- 9.3.1 Competitive Athlete Member (CAM): Any competitive athlete that participates in CAS Competitions and events.
 - 9.3.2 Recreational Athlete Member: Any non-competitive athlete that participates in CAS events.
- 9.4 No cheerleader shall be allowed to participate in any competition in Singapore organised, sanctioned, or supported by CAS unless the cheerleader is a Competitive Athlete Member or provided CAS waive these requirements with respect to any particular competition/s.
- 9.5 Athlete Members shall have no voting rights at General Meetings, but may attend general meetings as observers, without any speaking rights, subject to the member not having any subscription fee arrears as of the date of the General Meeting.

10. DUAL MEMBERSHIP

Members are not allowed to hold dual individual membership except for Athlete and Technical membership. An individual may hold both an Athlete and Technical Membership if individual qualifies for the membership requirements to enjoy the different benefits the two membership categories offer.

11. COMPLIMENTARY MEMBERSHIP

- 11.1 Members on the CAS Executive Committee and Sub- Committee receive complimentary individual membership, with the membership category depending on Member's qualifications, and its accompanying privileges.
- 11.2 CAS Executive Committee may issue complimentary membership to individuals in consideration of their contributions to CAS and/or Cheer.



12. MEMBERSHIP OBLIGATIONS

Members have the obligation:

- 12.1 To comply at any time unreservedly with CAS' Constitution, including By-Laws, Policies and Procedures, as updated by CAS from time to time. And decisions of CAS.
 - 12.1.1 CAS Constitution, By-Laws, Policies and Procedures can be found online on CAS website at <http://cheersingapore.org>
 - 12.1.2 If members have any doubts, they should provide and submit all concerns in writing to CAS
- 12.2 To not have affiliation with any other international cheerleading federations, apart from the International Cheer Union (ICU).
- 12.3 To not organise any cheerleading events which involve cheerleaders from other teams or entities other than their own without prior notification to CAS.
- 12.4 To not compete and participate in any open championships, competitions or events organised outside of Singapore without the prior notification and/or consent by CAS.
- 12.5 To adopt the promotion and care of the sport of cheerleading as a task within their constitution and/or bylaws.
- 12.6 Upon request, submit a copy of their current constitution and/or bylaws, in English, to CAS.
- 12.7 To notify CAS, in writing, of any changes that affect the conditions of admission.
- 12.8 To pay their annual membership subscription fees in due time.
- 12.9 To not to damage the reputation of the Association and the integrity of the sport.

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13. MEMBERSHIP BENEFITS

13.1 All Members

All members will enjoy the following benefits:

- 13.1.1 To receive in advance the agenda of the General Meeting; and
- 13.1.2 To attend in the meeting of the General Meeting; and
- 13.1.3 Access to all and any general information between CAS and members;
and
- 13.1.4 Be kept up to date on updates and relevant information from CAS and CAS affiliated cheerleading governing associations.
- 13.1.5 To partake in all courses and events conducted by CAS and/or other sport bodies and on the invitation of CAS; and
- 13.1.6 Members discount on our corporate partnership merchants.
- 13.1.7 To enjoy other privileges as may be conferred by the Executive Committee from time to time, subject to the provisions of the Constitution.

13.2 Full Club and Full Honorary Members

Full Club and Full Honorary Members will enjoy the following additional benefits:

- 13.2.1 To receive in advance the agenda of the General Meeting, to be called to the meeting within the prescribed time, to take part in the meeting and to exercise the right to speak and vote; and
- 13.2.2 To receive a copy of the Constitution of CAS; and
- 13.2.3 To participate in voting and elections; and
- 13.2.4 To draw up proposals regarding the agenda of the General Meeting.

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14. MEMBERSHIP APPLICATION

14.1 Membership for All Membership Categories Except Honorary and Full Honorary

- 14.1.1 Membership applications are annual and are based on the calendar year.
- 14.1.2 Membership application is done via an online membership form. Depending on membership type, applicants will be required to provide required documents for the application.
- 14.1.3 For applicants below 18 years of age at the point of membership application submission, the submission must be done by and with consent from a parent/guardian.
- 14.1.4 For renewals, CAS will send a reminder email with a generated invoice at least 30 days prior to membership fees payment due date.
- 14.1.5 By applying and submitting your membership with CAS, you agree to abide by all of CAS' Constitution, including By-Laws, Policies and Procedures, as updated by CAS from time to time, should your membership application be accepted. CAS Constitution, By-Laws, Policies and Procedures can be found online on CAS website at <http://cheersingapore.org>
- 14.1.6 Membership commences from the date of approval by CAS.
- 14.1.7 An e-invoice will be generated and sent to the member's email and/or Vendors@Gov portal if requested by the member.

14.2 Honorary Member Application

- 14.2.1 Nominations for Honorary Members shall only to made by a Full Club or Member on the Executive Board.
- 14.2.2 Nominations for Honorary Member shall be submitted in writing to the Executive Board who will review the nomination.
- 14.2.3 The nomination shall include:
 - 14.2.3.1 A statement as to the nominee's eligibility and suitability.
 - 14.2.3.2 A short report outlining the history of the services rendered to CAS by the nominee of no more than 750 words.
- 14.2.4 If the Executive Committee rejects the nomination, it shall provide the nominator with its reasons in writing.



15. MEMBERSHIP FEES, SUBSCRIPTION, AND OTHER DUES

- 15.1 The membership fees shall be reviewed by the Executive Committee from time to time.
- 15.2 Subscription Fees are payable annually in advance on the 1st day of January of the year. In the case of applicants admitted to membership before or after the due date for payment, the full annual subscription rate for that year shall be applied and payable without deduction or pro-ration.
- 15.3 Late renewal after 31st January will be considered as a first-time application.
- 15.4 If a Member falls into arrears with their membership fee or other dues, they are denied the privileges of membership until they settle their statement of accounts.
- 15.5 Membership application will not be processed without accompanying payment.
- 15.6 All payment related to membership is processed through PayNow and electronic bank transfer.
- 15.7 There will be no refund of membership fees except for technical problems associated with the payment of fees online.
- 15.8 There will be no refund of membership fees upon termination.
- 15.9 Prepaid membership fees will not be refunded if membership is terminated during the membership year.

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16. PRIVACY STATEMENT

- 16.1 In respect of any personal data (defined in the Personal Data Protection Act 2012 of Singapore (“PDPA”)) that you may provide or that we may collect in connection with the provision of services to you (including to facilitate membership application and approval) and to the extent that your consent is required under law, you agree and consent that we (together with our service providers and third parties appointed by us on your behalf) may collect, use, disclose and process such personal data for the purposes identified in our CAS personal data policy, available at <http://www.cheersingapore.org>. or on request (“Under Membership Privacy Statement”).
- 16.2 If you provide us with any personal data relating to a third party by submitting such personal data to us, you also represent us and must ensure that you have notified the third party of the terms of the Privacy Statement and obtained his consent thereto.

17. PERSONAL DATA PROTECTION (PDPA)

This Data Protection Notice (“Notice”) sets out the basis which CAS (“we”, “us”, or “our”) may collect, use, disclose or otherwise process personal data of our members/individual in accordance with the Personal Data Protection Act (“PDPA”). This Notice applies to personal data in our possession or under our control, including personal data in the possession of organisations in which we have engaged to collect, use, disclose or process personal data for our purposes.

17.1 Personal Data

17.1.1 As used in this Notice:

17.1.1.1 **“Members/individual”** means an individual who (a) has contacted us through any means to find out more about any services we provide, or (b) may, or has, entered into a contract with us for the supply of any goods or services by us; and

17.1.1.2 **“Personal data”** means data, whether true or not, about an individual who can be identified: (a) from that data; or (b) from that data and other information to which we have or are likely to have access.



- 17.1.2 Depending on the nature of your interaction with us, some examples of personal data which we may collect from you include your name and identification information such as your NRIC number, contact information such as your address, email address or telephone number, nationality, gender, date of birth, marital status, photographs and other audio-visual information, employment information and financial information such as credit card numbers, debit card numbers or bank account information.
- 17.1.3 Other terms used in this Notice shall have the meanings given to them in the PDPA (where the context so permits).

17.2 Collection, Use, and Disclosure of Personal Data

We may collect and use your personal data for any or all of the following purposes:

- 17.2.1 Performing obligations in the course of or in connection with our provision of the services requested by you;
- 17.2.2 Verifying your identity;
- 17.2.3 Responding to, handling, and processing queries, requests, applications;
- 17.2.4 Complaints, and feedback from you;
- 17.2.5 Managing your relationship with us;
- 17.2.6 Processing payment or credit transactions;
- 17.2.7 Sending your marketing information about our services including notifying you of our events, initiatives and promotions and schemes;
- 17.2.8 Complying with any applicable laws, regulations, and guidelines or to assisting law enforcement and investigations conducted by any governmental and/or regulatory authority.

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17.3 Protection of Personal Data

17.3.1 To safeguard your personal data from unauthorised access, collection, use, disclosure, copying, modification, disposal or similar risks, we have introduced appropriate administrative, physical, and technical measures, encryption, and the use of privacy filters to secure all storage and transmission of personal data by us and disclosing personal data both internally and to our authorised third-party service providers and agents only on a need-to-know basis.

17.3.2 You should be aware, however, that no method of transmission over the Internet or method of electronic storage is completely secure. While security cannot be guaranteed, we strive to protect the security of your information and are constantly reviewing and enhancing our information security measures.

18. CHANGES TO POLICY

18.1 Cheerleading Association Singapore is committed to improving and ensuring the policies and updates areas of current implementations.

18.2 CAS reserves the right to changes in policies. Once a superseding policy is in effect., the policy will be updated and posted on the CAS website.

End of P001 Membership Policy